

Meeting of the Board of Education
Country Club Hills School District 160
Tuesday, April 28, 2009

Southwood Middle School
18635 S. Lee Street
Country Club Hills, Illinois

The meeting was called to order by Vice President Oliver at 6:06 p.m. Upon roll call, members Densmore, Jackson [arrived at 6:09 p.m.], McClelland [arrived at 6:12 p.m.], Oliver, Turner, and Hutson were found to be present. Absent: Mackey. Also in attendance: Superintendent Scott, Assistant Superintendent Jones, Business Manager Peeks, and Director of Special Services Martin.

Call to Order and Roll Call

The assembly participated in the Pledge of Allegiance.

Pledge of Allegiance

Closed Session

At 6:42 p.m., it was moved by Mrs. Oliver, seconded by Mrs. Turner, that the Board recess to closed session to consider information regarding the (1) appointment, employment, compensation, discipline, performance, or dismissal of specific employees; (2) collective negotiating matters; (3) security procedures. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Jackson, Mrs. McClelland, Mrs. Oliver, Mrs. Turner, and Mrs. Hutson. Motion carried.

Recess to Closed Session

At 7:20 p.m., it was moved by Mrs. Turner, seconded by Mrs. Jackson, that the Board reconvene to open session. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Jackson, Mrs. McClelland, Mrs. Oliver, Mrs. Turner, and Mrs. Hutson. Motion carried.

Reconvene to Open Session

Upon President Hutson's recommendation, it was moved by Mrs. Oliver, seconded by Mrs. McClelland, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the agenda for the meeting of April 28, 2009. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Jackson, Mrs. McClelland, Mrs. Oliver, Mrs. Turner, and Mrs. Hutson. Motion carried.

Approval of the Agenda

**Approval of Minutes
and Financial Statements**

It was moved by Mrs. McClelland, seconded by Mrs. Densmore, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the minutes of its meetings of March 24, 2009 and its Special Meeting of March 17, 2009. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Jackson, Mrs. McClelland, Mrs. Oliver, Mrs. Turner, and Mrs. Hutson. Motion carried.

Minutes of Meetings
of the Board

It was moved by Mrs. Jackson, seconded by Mrs. McClelland, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the disbursement journal—including imprest, accounts payable and payroll expenditures—for April 28, 2009, does thereby authorize payment of expenses itemized therein, to wit:

Disbursement Journal for
the month of April 28, 2009

<u>Fund</u>		
Educational	\$	419,076.43
Tort Immunity	\$	0.00
Software	\$	0.00
Operations/Maintenance	\$	23,843.54
Facility Lease	\$	0.00
Fees	\$	400.00
Transportation	\$	107,738.64
Fire Prevention/Safety Fund	\$	0.00
<u>Total Accounts Payable</u>	\$	<u>551,058.61</u>

<u>Payrolls</u>		
04/03/09	\$	406,585.86
04/09/09	\$	420,201.33
<u>Total Payrolls</u>	\$	<u>826,787.19</u>
<u>Total Disbursement Journal</u>	\$	<u>1,377,845.80</u>

Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Jackson, Mrs. McClelland, Mrs. Oliver, Mrs. Turner, and Mrs. Hutson. Motion carried.

It was moved by Mrs. Densmore, seconded by Mrs. Oliver, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby receive and cause to be placed on file financial statements—Summary of Fund Balance, Statement of Position, Statement of Revenue Accounts, and Statement of Expenditure Accounts—for the month ended March 31, 2009. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Jackson, Mrs. McClelland, Mrs. Oliver, Mrs. Turner, and Mrs. Hutson. Motion carried.

Financial Statements for the
Period Ended March 31, 2009

Dr. Scott stated that the attendance award is given to the school with the highest ADA. For the month of March the attendance was: Sykuta – 93.85%; Meadowview – 95.59%, and Southwood – 96.09%. Once again, for the month of March, the attendance award is given to Southwood Middle School. Congratulations to Southwood Middle School!

**Special Presentation:
Attendance Award**

Gladys Kendrick, Counselor, Southwood Middle School, reported that there were 187 students who participated in the 8th grade career portfolio day. Students prepare their Portfolios for at least four years, some work on it during their elementary years also. There are two processes: completing a portfolio and participating in an actual interview. There were 48 perfect scores, and 148 students will receive work permits which are valid for two years. Ms. Kendrick introduced two students: Alynn Franklin and Alyiah Harmon. Each gave a synopsis of why they thought the portfolio project was beneficial. Ms. Franklin stated that it helped her with the interview process as she was interviewed by Marion Catholic High School, and the fact that she did receive a scholarship from Marion Catholic. Ms. Harmon stated that she felt working on the portfolio helped her in preparing for high school and eventually college.

**Special Presentation:
8th Grade Career Portfolio**

Upon Mrs. Hutson’s recommendation, it was moved by Mrs. Densmore, seconded by Mrs. McClelland, that the public forum part of Recognition of Public be opened. Upon voice vote, Mrs. Hutson declared the *ayes* to prevail. Motion carried.

Recognition of Public

Public Forum—Opened

Noting that all members of the audience who wished to address the Board were offered the opportunity, and upon Mrs. Hutson’s recommendation, it was moved by Mrs. Oliver, seconded by Mrs. McClelland, that the public forum part of Recognition of Public be closed. Upon voice vote, Mrs. Hutson declared the *ayes* to prevail. Motion carried.

Public Forum—Closed

**Reports of the
Board of Education**

Mrs. Densmore, Chair, stated there is no formal report, however several items discussed in closed session will be discussed later in the meeting, such as the start of the 2009-2010 budget.

Business Committee

Mrs. Oliver, Chair, reported she attended the TAB meeting on April 22nd on behalf of the Board of Education. The TAB meeting is an excellent form of communication between the teachers, administrators, and board.

Executive Committee

Mrs. Hutson reported that she had an opportunity to attend the National School Board Association Conference in San Diego. She came back with some much information which she will share at the next board meeting.

Report of the Superintendent of Schools

Personnel Matter

Upon Superintendent Scott's recommendation, it was moved by Mrs. Oliver, seconded by Mrs. Turner, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby accept the resignation of Kellye Watson, first grade teacher, Sykuta School, effective March 30, 2009. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Jackson, Mrs. McClelland, Mrs. Oliver, Mrs. Turner, and Mrs. Hutson. Motion carried.

Resignation—Kellye Watson

Upon Superintendent Scott's recommendation, it was moved by Mrs. Oliver, seconded by Mrs. Turner, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the employment of Tyron Waiters as maintenance helper or the District and educational support personnel employee of School District 160, commencing on or about April 29, 2009, said employment based upon: (a) an annual rate of \$25,000 to be prorated to \$4,423.26 for 46 days; (b) an understanding that the foregoing representations are not a guarantee of employment of any defined duration; (c) Mr. Waiters' compliance with all applicable laws of the State of Illinois and policies of the Board of Education. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Jackson, Mrs. McClelland, Mrs. Oliver, Mrs. Turner, and Mrs. Hutson. Motion carried.

Employment—Tyron Waiters

Upon Superintendent Scott's recommendation, it was moved by Mrs. Oliver, seconded by Mrs. Turner, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve salary increases for the Administration as recommended by the Superintendent. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Jackson, Mrs. McClelland, Mrs. Oliver, Mrs. Turner, and Mrs. Hutson. Motion carried.

Salary Increases for Administration

Upon Superintendent Scott's recommendation, it was moved by Mrs. Oliver, seconded by Mrs. Turner, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve salary increases for the Educational Support Personnel as aligned with the approval of the collective bargaining agreement with the Country Club Hills Education Association. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Jackson, Mrs. McClelland, Mrs. Oliver, Mrs. Turner, and Mrs. Hutson. Motion carried.

Salary Increases for Educational Support Personnel

Consent/Action Items

Upon Superintendent Scott's recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Oliver, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby adopt Resolution No. 08-272—*“Declaring the intention to avail of the provisions of Article 20 of the School Code of the State of Illinois, as amended, and to issue Working Cash Fund Bonds of the School District Number 160, Cook County, Illinois, and directing that notice of such intention be published in the manner provided by law,”* as presented and attached to the official minutes. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Jackson, Mrs. McClelland, Mrs. Oliver, Mrs. Turner, and Mrs. Hutson. Motion carried.

Resolution No. 08-272—
Intent to Issue
Working Cash Bonds

Upon Superintendent Scott's recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Oliver, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the 2009-2010 School Calendar as presented and attached to the official minutes. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Jackson, Mrs. McClelland, Mrs. Oliver, Mrs. Turner, and Mrs. Hutson. Motion carried.

Final 2009-2010 School Calendar

Upon Superintendent Scott's recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Oliver, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby adopt Resolution No. 08-273—Designating and Directing the Superintendent to Prepare the 2009-2010 Budget in Tentative Form as presented and attached to the official minutes. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Jackson,, Mrs. McClelland, Mrs. Oliver, Mrs. Turner, and Mrs. Hutson. Motion carried.

Resolution No. 08-273—
2009-2010 Budget

Upon Superintendent Scott's recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Oliver, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the awarding of a contract to Coleman Roofing, Chicago Heights, Illinois, for the base bid only, in the amount of \$791,878.00. The Base Bid includes a full replacement of the roof over the entire building at Southwood Middle School, including meal fascias and downspouts. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Jackson,, Mrs. McClelland, Mrs. Oliver, Mrs. Turner, and Mrs. Hutson. Motion carried.

Roof Replacement Work—
Southwood Middle School

Upon Superintendent Scott's recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Oliver, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the awarding of a contract to Carroll Seating, Elk Grove Village, Illinois, for the base bid only, in the amount of \$67,500.00. The base bid includes replacement of the existing bleachers in the gymnasium at Southwood Middle School, with new motor operated bleachers with plastic seats. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Jackson,, Mrs. McClelland, Mrs. Oliver, Mrs. Turner, and Mrs. Hutson. Motion carried.

Bleacher Replacement—
Southwood Middle School

Upon Superintendent Scott's recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Oliver, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the awarding of a contract to Metropolitan Construction, Dyer, Indiana, for the toilet room renovation at Southwood Middle School for the base bid of \$285,700.00, and Alternate 3 in the amount of \$38,000.00, as discussed in closed session. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Jackson,, Mrs. McClelland, Mrs. Oliver, Mrs. Turner, and Mrs. Hutson. Motion carried.

Toilet Room Renovation—
Southwood Middle School

Information Items

Dr. Scott reminded the Board that the Annual IASB Spring Dinner Meeting is scheduled for Wednesday, April 29, 2009. Please let Nancy know if you are interested in attending.

IASB Spring Dinner Meeting

Supplementary Report

Assistant Superintendent

Dr. Jones reported on the following:

Our students will be participating in the Math Bowl being held at Prairie State College on May 7 and 8. More details will be sent at a later date.

Math Bowl

We have received our Title I allocation, along with the preliminary ARRA money for Title I. The total projected amount for FY 2010 is \$525,333, an increase of \$190,065 over 2009. The budget is due by June 1.

Title I

The all district spring concert scheduled for May 22nd has been cancelled as it is cost prohibitive for this school year. We do not have the sound system required, and we did not have this event in our budget. We have just been informed by Rich Township that they are purchasing a sound system and will allow us to use it next school year. Postponing it for one year will allow our music departments more time for preparation. Each school will have their own concerts this year.

Spring Concert

We have received a grant in the amount of \$20,000 for the CAP (Chicago Area Project) program, with the assistance of Mr. Michael Holmes, who helped us in securing this grant. With this grant we will run a summer program that will address the needs of our behaviorally challenged students in grades 6-8. In the morning some students will be involved with school beautification projects around the schools, while other students will be working with the senior citizen facility doing service projects. In the afternoon all students will attend a character education/behavior modification program.

Chicago Area Project Grant

On Monday, she attended Career Day at Sykuta School. All classes participated. The children were dressed up in career outfits. It was fabulous!

Career Day

Good news—we have just been informed by Rich Central High School that all students who took the Spanish exam passed!

Spanish Exam

7th Grader, Danielle Tender, entered the McDonald's Essay contest regarding what obstacles the student had to overcome, and how the student overcame them. Danielle was one out of 565 entries. She won \$250 for honorable mention. We congratulate Danielle!

McDonald's Essay Program

Ms. Peeks reported on the following:

Business Manager

Over Spring Break the Smart Boards were installed at Sykuta School for grade 2, and at Southwood Middle School for grade 6.

Spring Break

Teachers are still being encouraged to use Facility Tree. Most calls are for roofing and plumbing problems. With the anticipation of a new roof at Southwood and the toilet rooms at the buildings being renovated this summer, we are hoping to eliminate those types of calls. Covers and lights have been replaced in the parking lots of all three schools.

Building and Grounds

Things are looking better, 88% of the budget has been realized. As of March expenditures are at \$11,911,000 and revenue is at \$14,000,000. We will begin planning for the 2009-2010 budget year. We have been informed that there will be no increase in state aid.

Financials

Mrs. Martin reported on the following:

Director of Special Services

Over the past two years the staff and I have been working very hard in bringing the District in compliance in conducting evaluations and annual reviews. We will be current by the end of the school year. I am very proud of my staff for all of their hard work.

Evaluations and Annual Reviews

The Transition meetings are underway. Students with IEP's moving from Pre-K to Kindergarten, from second to third grade, and from fifth to sixth grades are included. We are also working with 8th grade and the high school. These meetings allow the receiving teachers as well as parents the opportunity to ask questions and voice concerns.

Transition Meetings

The building and district administration met to discuss the results and where we need to go from here. A report is due within the next forty-five days.

ISBE Site Visit Report

If there is a private school within the District boundaries, we are responsible for the evaluation of the students. We do have St. John Lutheran School, and she is working with the principal Mr. Rebeck.

Private School Evaluations

Dr. Scott reported:

Superintendent of Schools

This past Friday she attended a financial seminar for superintendents sponsored by IASA. There were approximately 25 superintendents and/or business managers in attendance. All those in attendance received a thumb drive with their district financial data. We can now start planning for the 2009-2010 school year.

IASA Conference

During Spring Break she received four emails regarding the stimulus. They wanted to know if we wanted to receive our money during the months of May or June, but we would have to spend it and account for it. She elected to take the lump sum during the 2009-2010 school year. The rules and regulations are still not clear on how to spend the money and laws that govern the money. They are giving us flexibility on special education money.

Stimulus Package

She and Dr. Jones meet on a monthly basis with Rich Township 227 colleagues. A July meeting is being planned for school board members and administrators sometime during the last two weeks in July. These are very good meetings. Districts will be sharing professional development opportunities, i.e., District 227 is going to have Smart Board training that we can send teachers to free of charge.

Rich Articulation

She met with AAA Academy regarding transitioning students back to our school district. We have six students who will transition back to the school district and three who will remain in AAA. Those three will be re-evaluated at the end of the first semester.

Alternative Academic Achievement
Academy

As a reminder, anyone who has not filed their Statement of Economic Interest, please do so as soon as possible and return the receipt to Nancy.

Statement of Economic Interest

Southwood Middle School will host the annual Sports Award Banquet on Thursday, April 30, 2009, 6:00 p.m. – 7:30 p.m., at Southwood Middle School. Ms. Burnette Mack has done a wonderful job in pulling this all together.

Sports Award Banquet

A letter was sent home to parents in regards to the swine flu, that contained suggestions on how to stay healthy—most importantly by washing hands. During the last TAB meeting we received two compliments from staff on building cleanliness and washroom cleanliness.

Swine Flu

Supplementary Reports

Mrs. Densmore commented that the board received an invitation from Robbins, Schwartz, regarding a Board Member Conference to be held on Saturday, May 16, 2009.

Board Member Conference

Mrs. Densmore commented that she recently attended the NSBA Conference in San Diego and will be bringing information back to the Board next month.

NSBA Conference

Mrs. McClelland stated that she was asked by State Superintendent Koch to attend a meeting on May 19, 2009.

ISBE Meeting

Adjournment

It was moved by Mrs. Densmore, seconded by Mrs. McClelland, that the meeting be adjourned. Upon voice vote, Mrs. Giles declared the *ayes* to prevail. Motion carried. The meeting was adjourned at 8:00 p.m.

Patricia Hutson, President, Board of Education

Kathleen Jackson, Secretary, Board of Education