

The meeting was called to order by President Giles at 6:25 p.m. Upon roll call, members Densmore, Turner, McClelland and Giles were found to be present. (Mackey was seated at 6:30 p.m.). Absent: Doss and Hutson. Also in attendance: Superintendent Scott, Assistant Superintendent Jones, Business Manager Peeks, and Attorney Mike Hernandez.

Call to Order and Roll Call

The assembly participated in the Pledge of Allegiance.

Pledge of Allegiance

Closed Session

At 6:26 p.m., it was moved by Mrs. Turner, seconded by Mrs. Densmore, that the Board recess to closed session to consider information regarding the (1) appointment, employment, compensation, discipline, performance, or dismissal of specific employees; (2) collective negotiating matters; (3) security procedures; (4) the sale or purchase of securities, investments, or investment contracts. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. McClelland, Mrs. Turner, and Ms. Giles. Motion carried.

Recess to Closed Session

Mrs. Mackey was seated.

At 7:20 p.m., it was moved by Mrs. Turner, seconded by Mrs. Mackey, that the Board reconvene to open session. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Mackey, Mrs. McClelland, Mrs. Turner, and Ms. Giles. Motion carried.

Reconvene to Open Session

Upon President Giles' recommendation, it was moved by Mrs. Densmore, seconded by Mrs. McClelland, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the agenda for the meeting of June 23, 2009. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Mackey, Mrs. McClelland, Mrs. Turner, and Ms. Giles. Motion carried.

Approval of the Agenda

**Approval of Minutes
and Financial Statements**

It was moved by Mrs. Densmore, seconded by Mrs. Turner, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the minutes of its meetings of May 26, 2009. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Mackey, Mrs. McClelland, Mrs. Turner, and Ms. Giles. Motion carried.

**Minutes of Meetings
of the Board**

It was moved by Mrs. Densmore, seconded by Mrs. McClelland, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the disbursement journal—including imprest, accounts payable and payroll expenditures—for June 23, 2009, does thereby authorize payment of expenses itemized therein, to wit:

**Disbursement Journal for
the month of June 23, 2009**

<u>Fund</u>		
Educational	\$	374,144.87
Tort Immunity	\$	0.00
Software	\$	0.00
Operations/Maintenance	\$	70,204.27
Facility Lease	\$	0.00
Transportation	\$	58,119.47
Site and Construction	\$	0.00
Fire Prevention/Safety	\$	0.00
<u>Total Accounts Payable</u>	\$	<u>502,468.61</u>

<u>Payrolls</u>		
05/29/09	\$	323,286.10
06/12/09	\$	480,084.46
06/26/09	\$	209,713.74
7/10/09	\$	83,237.29
7/24/09	\$	83,237.29
08/07/09	\$	80,578.15
<u>Total Payrolls</u>	\$	<u>1,260,137.03</u>
<u>Total Disbursement Journal</u>	\$	<u>1,762,605.64</u>

Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Mackey, Mrs. McClelland, Mrs. Turner, and Ms. Giles. Motion carried.

It was moved by Mrs. Turner, seconded by Mrs. Densmore, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby receive and cause to be placed on file financial statements—Summary of Fund Balance, Statement of Position, Statement of Revenue Accounts, and Statement of Expenditure Accounts—for the month ended May 31, 2009. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Mackey, Mrs. McClelland, Mrs. Turner, and Ms. Giles. Motion carried.

Financial Statements for the
Period Ended May 31, 2009

It was with great pleasure that Dr. Scott reported that Southwood captured the highest average daily attendance rate with 95. for May and June. Congratulations were extended to Southwood administrators for their role in encouraging student attendance.

**Special Presentation:
Attendance Award**

LaToya King, a representative from Junior Achievement, was unable to attend this evening's meeting. In her absence, Dr. Scott recognized Sykuta and Meadowview for their participation in Jr. Achievement activities during the school year. Junior Achievement stresses aspirations and career development from an early age. As a result of the schools' participation, a check will be presented to each school for hosting the program.

**Special Acknowledgement:
Junior Achievement**

Recognition of Public

Upon Ms. Giles' recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Mackey, that the public forum part of Recognition of Public be opened. Upon voice vote, Ms. Giles declared the *ayes* to prevail. Motion carried.

Public Forum—Opened

Noting that all members of the audience who wished to address the Board were offered the opportunity, and upon Ms. Giles' recommendation, it was moved by Mrs. Densmore, seconded by Mrs. McClelland, that the public forum part of Recognition of Public be closed. Upon voice vote, Ms. Giles declared the *ayes* to prevail. Motion carried.

Public Forum—Closed

**Reports of the
Board of Education**

Mrs. Densmore, Chair, stated she had no formal report but that is necessary for a meeting with her committee members be scheduled in the near future.

Executive Committee

Mrs. Turner, Chair, stated the Business Committee met on Wednesday, June 10, to review the proposals received for janitorial services for 2009-2010. Another meeting, tentatively set for July 14, is planned.

Business Committee

Ms. Giles had no report.

President's Report

Report of the Superintendent of Schools

Personnel Matter

Mrs. McClelland left the meeting for a few minutes and did not vote on personnel items.

Upon Superintendent Scott's recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Turner, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the employment of Lisa Calvert as Art teacher, Meadowview School, and an employee of School District 160, for the 2009-2010 academic year, commencing on or about August 24, 2009 and terminating on or about June 11, 2010, at an annualized salary of \$46,178,[Step 13/Level 3], said employment contingent upon (1) Lisa Calvert's compliance with all applicable laws of the State of Illinois; (2) all conditions of the Collective Bargaining Agreement then in effect with the Country Club Hills Education Association or as, from time to time, amended; (3) all stipulations of an individual contract to be signed by Lisa Calvert and, on behalf of the Board of Education, by its President and Secretary. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Mackey, Mrs. Turner, and Ms. Giles. Motion carried.

Employment —Lisa Calvert

Upon Superintendent Scott's recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Turner, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the employment recall of Faith Watkins as Library Clerk, Meadowview School, and an educational support employee of School District 160, for the 2009-2010 academic year, at an annualized salary of \$25,952. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Mackey, Mrs. Turner, and Ms. Giles. Motion carried.

Employment Recall —
Faith Watkins

Upon Superintendent Scott's recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Turner, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the resignation for purposes of retirement of Lin Roberts, Physical Education teacher, Meadowview School, effective the close of the 2009-2010 school year. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Mackey, Mrs. Turner, and Ms. Giles. Motion carried.

Resignation for Purposes of
Retirement —Lin Roberts

Upon Superintendent Scott's recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Turner, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the resignation for purposes of retirement of Fran Arvia, Reading Specialist, Sykuta School, effective the close of the 2009-2010 school year. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Mackey, Mrs. Turner, and Ms. Giles. Motion carried.

Resignation for Purposes of
Retirement —Fran Arvia

Consent/Action Items

Upon Superintendent Scott's recommendation, it was moved by Mrs. Turner, seconded by Mrs. Densmore, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby adopt *Resolution No. 08-274—Annual Prevailing Wage Compliance*, as presented and attached to the official minutes. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Mackey, Mrs. McClelland, Mrs. Turner, and Ms. Giles. Motion carried.

Resolution No. 08-274—
Annual Prevailing Wage
Compliance

Upon Superintendent Scott's recommendation, it was moved by Mrs. Turner, seconded by Mrs. Densmore, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve Perfect Cleaning, from Chicago, Illinois, as the janitorial service company for the 2009-2010 school year, at an annual cost of \$227,916. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Mackey, Mrs. McClelland, Mrs. Turner, and Ms. Giles. Motion carried.

Janitorial Bid for 2009-2010

Upon Superintendent Scott's recommendation, it was moved by Mrs. Densmore, seconded by Mrs. McClelland, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve Louis Painting, from Bridgeview, Illinois, for painting work, as outlined in a sealed bid, in the amount of \$70,500. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Mackey, Mrs. McClelland, Mrs. Turner, and Ms. Giles. Motion carried.

Painting Work

Upon Superintendent Scott's recommendation, it was moved by Mrs. Mackey, seconded by Mrs. McClelland, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby: (1) authorize the Superintendent of Schools [or his/her designee], to approve payroll and exception accounts payable checks for the fiscal year commencing on or about July 1, 2009 and terminating on or about June 30, 2010. Upon roll call vote, the following members voted aye: Mrs. Densmore, Mrs. Mackey, Mrs. McClelland, Mrs. Turner, and Ms. Giles. Motion carried.

Payroll and Disbursement
Authorization FY 2010

Upon Superintendent Scott's recommendation, it was moved by Mrs. Turner, seconded by Mrs. Densmore, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby authorize the following temporary expenditure levels for the Education, Operations & Maintenance, Bond & Interest, Transportation, Municipal Retirement/Social Security, Site & Construction, and Life Safety Funds, the same to (1) be based on percentages of the aggregate object amounts contained in the FY 09 budget, (2) remain in effect until such time as an annual budget for FY 2010 is adopted, (3) be conditioned upon prior Board approval for any capital expenditures in excess of \$25,000 per item:

Temporary Authorization for
FY 2010 Expenditures

- Object 100 [Salaries] -- 30%;
- Object 200 [Employee Benefits] -- 30%;
- Object 300 [Purchased Services] -- 40%;
- Object 400 [Supplies & Materials] -- 80%;
- Object 500 [Capital Outlay] -- 60%;
- Object 600 [Dues & Fees] -- 100%;
- Object 800 [Tuition] -- 20%;

Upon roll call vote, the following members voted aye: Mrs. Densmore, Mrs. Mackey, Mrs. McClelland, Mrs. Turner, and Ms. Giles. Motion carried.

Upon Superintendent Scott's recommendation, it was moved by Mrs. Turner, seconded by Mrs. Densmore, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby place the District's casualty/property insurance coverage for the period July 1, 2009, through June 30, 2010, with S. T. Neswold & Associates, Inc., of Oak Brook, Illinois, said coverage to include, but not be limited to: (1) business package; (2) business auto; (3) umbrella liability policy; (4) workers' compensation insurance.

Renewal of Business
Insurance Package

A lengthy discussion ensued with board members questioning the lack of pertinent information such as how big of an increase would be seen in premiums, especially owing to the numerous claims filed during the school year. Ms. Peeks explained that this was our first year with Indiana Insurance. We filed many claims including several workman's compensation claims. Therefore, the increase was not available due to a stringent investigative and response process. Board members expressed the opinion they were uncomfortable approving the motion as stated without knowing the premium costs. Mrs. Densmore suggested Ms. Peeks contact our current broker, Ted Neswold, to request an extension of the current policy in effect until additional information can be received and analyzed. One suggestion was to request a 30 day extension with the cost not to exceed the current CPI.

Following this discussion, a roll call was taken with the following results: *Aye:* Mrs. Densmore, Ms. Giles, *Nay:* Mrs. Mackey, Mrs. Turner, *Abstain:* Mrs. McClelland. Motion denied.

It was moved by Mrs. Densmore, seconded by Mrs. Mackey, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby table the Renewal of Business Insurance Package until additional cost information is received and can be further discussed at a Special Meeting scheduled for June 30, 2009, 5:30 p.m., at Southwood School. Upon roll call vote, the following members voted aye: Mrs. Densmore, Mrs. Mackey, Mrs. McClelland, Mrs. Turner, and Ms. Giles. Motion carried.

Tabling of Renewal of Business
Insurance Package

Upon Superintendent Scott's recommendation, it was moved by Mrs. Turner, seconded by Mrs. Densmore, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the renewal of the Blue Cross Blue Shield health insurance, and the MetLife dental and life insurance proposal from S. T. Neswold & Associates, which includes naming Mr. S. T. Neswold as the broker of record for the 2009-2010 school year.

Renewal of Health Insurance
Package

Discussion was held regarding Mr. Neswold as broker. It was stated that the Board should have the option to "shop" around for its own broker. Dr. Scott indicated the protocol for requesting proposals for this coverage is normally begun in January, and if the board so wishes, an insurance committee can be formed and the district will request proposals from interested brokers for the 2010-2011 school year. This was done approximately three years ago and, at that time, Mr. Neswold was selected as the most experienced and offering the best coverage at the best rates. In the interest of keeping our insurance in effect since the new policy period begins July 1, 2009, the above motion was amended as presented below with the caveat the Board wishes to look further into whether or not they want to retain Mr. Neswold as the broker of record for the 2009-2010 school year.

It was moved by Mrs. Turner, seconded by Mrs. Densmore, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the renewal of the Blue Cross Blue Shield health insurance, and the MetLife dental and life insurance proposal from S. T. Neswold & Associates. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Mackey, Mrs. McClelland, Mrs. Turner, and Ms. Giles. Motion carried.

Renewal of Health Insurance
Package—**Amended**

Upon Superintendent Scott's recommendation, it was moved by Mrs. Densmore, seconded by Mrs. McClelland, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby adopt *Resolution No. 08-275—Designating Interest Earnings for Fiscal Year 2009-2010*, as presented and attached to the official minutes. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Mackey, Mrs. McClelland, Mrs. Turner, and Ms. Giles. Motion carried.

Resolution No. 08-275—
Designating Interest Earnings
for Fiscal Year 2009-2010

Upon Superintendent Scott's recommendation, it was moved by Mrs. Turner, seconded by Mrs. Densmore, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby adopt *Resolution No. 08-276—Resolution providing for the issue of not to exceed \$4,685,000 General Obligation School Bonds, Series 2009, of School District 160, Cook County, Illinois, and for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds*", as presented and attached to the official minutes. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Mackey, Mrs. McClelland, Mrs. Turner, and Ms. Giles. Motion carried.

Resolution No. 08-276—
Issuance of Funding Bonds Not to
Exceed \$4,685,000

Upon Superintendent Scott's recommendation, it was moved by Mrs. Turner, seconded by Mrs. Densmore, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby adopt *Resolution No. 08-277—Resolution providing for the issue of not to exceed \$3,500,000 General Obligation Limited School Bonds, Series 2009, of School District 160, Cook County, Illinois, and for the levy of a direct annual tax to pay the principal and interest on said bonds*", as presented and attached to to official minutes. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Mackey, Mrs. McClelland, Mrs. Turner, and Ms. Giles. Motion carried.

Resolution No. 08-277—
Issuance of Working Cash fund
Bonds Not to Exceed \$3,500,000

Upon Superintendent Scott's recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Turner, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby adopt *Resolution No. 08-278—Resolution authorizing and directing the execution of an Escrow Agreement in connection with the issue of General Obligation School Bonds, Series 2009, of School District No. 160, Cook County, Illinois*", as presented and attached to the official minutes. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Mackey, Mrs. McClelland, Mrs. Turner, and Ms. Giles. Motion carried.

Resolution No. 08-278—
Execution of an Escrow Agreement
in Connection with the Issue of
Bonds of the District

Upon Superintendent Scott's recommendation, it was moved by Mrs. Mackey, seconded by Mrs. McClelland, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby adopt *Resolution No. 08-279—Resolution directing the transfer of earned interest from the Bond & Interest Fund to the Operations & Maintenance Fund*, as presented and attached to the official minutes. Upon roll call vote, the following members voted aye: Mrs. Densmore, Mrs. Mackey, Mrs. McClelland, Mrs. Turner, and Ms. Giles. Motion carried.

Resolution No. 08-279—
Transfer from the Bond & Interest
Fund to the O&M Fund

Upon Superintendent Scott's recommendation, it was moved by Mrs. Densmore, seconded by Mrs. McClelland, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the Title I Schoolwide Plan for Southwood Middle School for the 2009-2010 school year, as presented. Upon roll call vote, the following members voted aye: Mrs. Densmore, Mrs. Mackey, Mrs. McClelland, Mrs. Turner, and Ms. Giles. Motion carried.

Title I Schoolwide Plan
For Southwood Middle School

Information Items

The next session with Dusty Patrick is scheduled for Tuesday, June 30, 6:00 p.m., Southwood Middle School. Changing the time of the meeting to 5:30 p.m. would permit time to discuss and act on the Business Package tabled earlier in the meeting. This change was agreeable to all concerned and Mr. Mike Hernandez, Attorney, was requested to be in attendance.

Targeting Student Learning
Workshop/Special Meeting

Supplementary Report

Dr. Jones reported:

Assistant Superintendent

The summer school program will be ending on June 30. The focus this year emphasized a more hands on technology based format, and was well received by both students and instructors. Over 100 students were serviced and overall reports have been very favorable. A survey will be distributed to parents, students, and teachers to gather further information on what works and what needs to be improved.

Summer School

In addition to our regular summer school, twenty-one students were serviced through CAP (Chicago Area Project) "Youth Futures". The focus of this initiative is to target youths identified as low-income behaviorally challenged, and strive to develop their self-esteem and teach the importance of team work. Their final day of participation is Monday, June 29, and board members are invited to attend either or both of the final celebrations.

Ms. Peeks reported on the following:

Business Manager

In addition to providing breakfast and lunch to the summer school participants, all community members under the age of 18 were eligible to participate in the program.

Summer Food Service

Maintenance requests will be the focus of our two maintenance workers during the summer months. The emphasize will be on maintenance, not decorative requests. All work orders will be reviewed, sorted by category, prioritized, and work begun on addressing as many of them as possible.

Building and Grounds

Work has begun on roof replacement at Southwood with Coleman Roofing being awarded the project. Total renovation was awarded to Metropolitan and that project will begin on June 8. Bleacher replacement was awarded to Carroll Seating and that project is scheduled to begin on June 22.

Southwood Summer Projects

Financially, we ended the year with a balanced budget, with all fund balances in a positive position.

Financials

Mrs. Martin was attending a two-day special education conference and was not in Attendance.

Director of Special Services

Dr. Scott reported:

Superintendent of Schools

Board members are invited to attend a Volunteer Reception hosted by Sykuta staff on Monday, June 29, 2009, at 7:30 p.m..

Sykuta Volunteer Reception

In addition to the need to update the Student Handbook, there are many board policies in need of review and updating, and a meeting of the Executive Committee should be scheduled. After feedback from Committee members, the date of Wednesday, July 8, 6:00 p.m. at the District Office was agreed upon.

Scheduling Executive
Committee Meeting

There were a number of doctoral candidates from Chicago State University attending the meeting this evening, including our own Ms. Merritt.

Chicago State University
Doctoral Candidates

The eighth grade team, administrators, and students were applauded for the professionalism shown during the graduation ceremony.

Southwood Graduation

The district website is being used as an informational tool in sharing information with parents, staff and board members. The district posted a survey commissioned by an outside firm to solicit information gauging effectiveness and areas in need of improvement. All stakeholders were requested to complete the questionnaire. That survey can still be completed and if any board member is unable to access the site, please notify her and she will make sure the problem is corrected.

ECRA Survey

A Parent Survey was mailed requesting feedback as to parents' perception of our schools. Analysis of this survey will be used to determine the strengths and weaknesses of the district, and target areas that need to be improved.

Parent Survey

As part of the teachers' checkout duties, they were asked to complete a survey relating to the value of professional development, and how they view the process of teaching.

NSDC Survey

Supplementary Reports

Mrs. Densmore asked whether more of an effort can be made to post the monthly meetings on the marquee at Meadowview School. Ms. Peeks assured her that she will be take care of the matter.

Posting of Board Meetings

Ms. Giles stated she was sorry she was unable to attend Southwood's graduation and extended her congratulations to the graduates.

Southwood Graduates

Adjournment

It was moved by Mrs. Densmore, seconded by Mr. McClelland, that the meeting be adjourned. Upon voice vote, Ms. Giles declared the *ayes* to prevail. Motion carried. The meeting was adjourned at 8:30 p.m.

Kay Giles, President, Board of Education

Valeria Densmore, Secretary Pro Tem, Board of Education