

Country Club Hills School District 160
4411 West 185th Street
Country Club Hills, Illinois 60478-5249

Office of the Assistant Superintendent of Schools
Dr. M. Karen Jones

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Date

Dear Parent,

Help your child succeed in school—sign up for free tutoring! As a result of the federal *No Child Left Behind* Act, your child can receive extra help in the areas of math, reading, and language arts. You can receive this free tutoring because your child's school is in its second year or later of school improvement (the school has not made adequate yearly progress on state tests for at least three years), and your family meets the income limits under the law.

You can choose a free tutoring program that is best for your child. A list of approved tutoring programs is enclosed. These programs have been approved by the Illinois State Board of Education and will provide your child with tutoring that is coordinated with what is being taught in school.

When deciding which tutoring program is best for your child, you may want to consider these questions:

- When and where will the tutoring take place (at school, community center)?
- How often and for how many hours in total will your child be tutored?
- What programs, by grade levels and subject areas, are available for your child?
- What type of instruction will the tutor use (small group, one-on-one, or the computer)?
- What are the tutor's qualifications?
- Can the tutor help if your child has disabilities or is learning English?
- Is transportation available to and from where the tutoring will take place?

If more students request tutoring than can be served through available funding, priority will be given to low-performing students as determined by the district.

Please call Dr. Borishade, Principal, at (708) 957- 6230 if you have any questions about these services. You may also join us to talk to tutors on October 14, 2009 at Southwood School to help you decide which program is best for your child. The meeting will be held in the Media Center beginning at 6:00 p.m. If you would like to select a tutor now, you can fill out the enclosed provider selection form and mail it back to Dr. Borishade in the addressed stamped envelope we have provided. Applications are due by November 13, 2009. You will receive a letter from Dr. Jones, Assistant Superintendent, by November 23, 2009 telling you when the free tutoring will begin.

Thank you,

Dr. M. Karen Jones

M. Karen Jones, Ed.D
Assistant Superintendent

Enclosures: Approved Provider List/Provider Information
Provider Selection Form

Please complete the 2009-2010 Provider Selection Form and return it to the school by Monday, November 17, 2008.

**Supplemental Educational Services
Provider Selection Form
2009-2010**

Southwood Middle School

Student's Name _____ Grade _____

As the parent/guardian of the above named student, I would like to enroll my child in the following Supplemental Educational Services program:

_____ Enroll my child in the _____ program for free Supplemental Educational Services. I understand that the school is not directly involved with scheduling or supervising these services, and that I will have the direct responsibility to work with the SES provider organization and provide transportation for the tutoring sessions. I hereby authorize the release of my child's academic records to the SES provider that I have selected.

_____ I decline these supplemental educational services for my child.

Parent/Guardian Signature _____

Date _____